

Appendix One
Cost and Funding Source for Each Charter Action

| Charter Action (numbered from Appendix two) | Cost | CAS funding already available | Could CAS funding be made available | Funding from elsewhere | Time to implement | Internal or external resource to implement | Planned start date | Future funding required |
|--|----------|-------------------------------|-------------------------------------|------------------------|---------------------------------|--|--|-------------------------|
| Instruct respective teams to switch lights off as part of a daily routine (1). | £0 | N/A | N/A | N/A | <3 mos | Internal through existing FM contract. | Immediately | No |
| Design and produce publicity for "Switch it Off" campaign (2). | TBC | N/A | N/A | N/A | 3 - 6 mos | Internal through Climate Champion Network. | To be picked up as part of a wider behaviour change campaign. | Yes |
| Install sub metering of lighting circuits to enable monitoring (3). | TBC | TBC | TBC | Yes | >12 mos | External. | Potentially future cost could be covered by CWP or FM budgets. | Yes |
| Conduct lighting surveys to either install | £100,000 | £100,000 | N/A | N/A | Spread over the next few years. | External. | From Q4 of 2024 | No |

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| additional controls or replace lighting (4). & Commission lighting survey on existing installation (6). | | | | | | | | |
| Mobilisation of staff, regular training sessions, embed a 'Switch if off culture' (5). | £0 | N/A | N/A | N/A | <3 mos | Internal through Climate Champion Network. | To be picked up as part of a wider behaviour change campaign. | No |
| Commission lighting pollution impact report (7). | £15,866 | No | No | 15,866 | 3 mos during winter. | External. | During winter months | Yes |
| Commission Equality, Diversity and Inclusion (EDI) on existing lighting (8). | £15,866 | No | No | £15,866 | <1 mos | External. | Soon | Yes |

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|--|---|-----|-----|---------|-----------------------------------|--|----------------------|-----|
| Engage with stakeholders (9). | £0 | N/A | N/A | N/A | <3 mos | Internal. | Soon | No |
| Review our lighting system: Considering biodiversity (10). | £8,700 to £15,866 | No | No | £15,866 | 1 year to accommodate all seasons | External. | During winter months | Yes |
| Instigate glare survey (11). | £26,500 | No | No | £26,500 | 3 mos during winter | External. | During winter months | Yes |
| Install blinds and curtains (12). | £94 for a 'dumb' blind £344 an automated blind. | No | No | TBC | >two years | External. | TBC | No |
| Close blinds (13). | £0 | N/A | N/A | N/A | <3 mos | Internal through existing FM contract. | Now | No |
| Procuring sustainable light fittings (14). | £0 | N/A | N/A | N/A | Ongoing process | Internal. | TBC | Yes |
| Minimise the impacts of our lighting: | £0 | No | No | TBC | Ongoing process ~ 10 to 20 years | Internal. | TBC | Yes |

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| Replace luminaires (15). | | | | | | | | |
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